



STUDENT BUS TRAVEL POLICY

RATIONALE:

Student behaviour on and around buses (all services), and the efficiency of bus services are of vital importance to student safety, an effective bus service and maintenance of student enrolments.

DEFINITION:

Bus: In this policy the term bus includes all buses that students use for travel to and from school, and for school based events such as excursions and camps.

AIMS:

- To encourage appropriate and mature use of all bus services
- To ensure that students travelling to and from our school or on school based events, by buses do so safely, and in a manner consistent with Department of Education policies and regulations.
- To ensure bussing issues are dealt with effectively and efficiently.

IMPLEMENTATION:

- Students attending government schools may be eligible for a Conveyance Allowance so long as they attend the nearest school, no public bus service is available and they live more than 4.8 kilometres from the school, or they live more than 4.8 kilometres from the nearest bus stop.
- A student may access travel to a school other than the nearest school or within the 4.8kms upon payment of a fare. Such travel is conditional upon space being available on the bus after all eligible travellers have been catered for. Approval is on a term-by-term basis.
- Our college has the responsibility for the coordination of school buses, including coordination of student travellers, payment of fares, and coordination of all Emergency and Occupational Health and Safety procedures.
- Our school will designate a staff member as the bus coordinator. They will undertake all responsibilities associated with bus travel by students, including liaison with the bus company and parents of students using the bus service.
- Our school bus coordinator will ensure all students travelling regularly by bus undertake educational instruction in bus safety, rules and procedures at the commencement of Terms 1 and 3 each year.
- All students travelling on any school bus service will abide by the rules set out below:

Bus Rules:

1. Remain well clear of moving buses.
2. Do not attempt leave or enter a moving bus.
3. Keep all parts of body and other objects inside bus at all times.
4. Remain seated until bus is parked.
5. Students crossing the road after leaving a bus, do so at the rear of the bus.
6. Student must exit the bus at the designated bus stop
7. Students must follow all directions given by the bus driver and supervising staff.
8. All students will display courtesy, consideration and respect for others whenever they are using any bus service.

9. Consequences for misbehaviour while traveling on a bus will be consistent with the Student engagement policy, and may lead to suspension from using the bus service.
10. Buses will depart at their scheduled time.
11. Only approved travellers should use the bus. Buses will not be overloaded and seatbelts will be used if available.
12. Causal fares on the school bus system need to be approved by the bus coordinator.
13. Each bus will have a bus captain
14. When a student arrives to school on the school bus they must remain within the school grounds.
15. No student is to leave the school grounds once the bus drops them off.

EVALUATION:

▮ Feedback to Council

We would appreciate parent support in working with us to achieve the aims outlined above.

Date of next review: February 2021

Wallan Secondary College is committed to the protection and wellbeing of all students whilst participating in school activities both during and outside school hours. Staff have responsibility for building and maintaining a child safe environment. This responsibility extends to the identification and timely response to all concerns with regard the safety of any student of our College.

This policy was ratified by the Wallan Secondary College Council on...

18/02/2020