



STUDENT BUS TRAVEL POLICY



Help for non-English speakers

If you need help to understand the information in this policy, please contact 0357830300.

PURPOSE

To ensure the school community understands our school's approach to student behaviour on and around buses (all services) for student safety,

DEFINITION:

Bus: In this policy the term bus includes all buses that students use for travel to and from school, and for school-based events such as excursions and camps.

AIMS:

- To encourage appropriate and mature use of all bus services
- To ensure that students travelling to and from our school or on school-based events, by buses do so safely, and in a manner consistent with Department of Education policies and regulations.
- To ensure bus issues are dealt with effectively and efficiently.

IMPLEMENTATION:

- Parents/carers are responsible for the care and supervision of students travelling to and from school, including by public transport.
- In circumstances where the school is aware of, or has been alerted to, a disruption to public transport routes frequently used by a number of students to travel to and from school (for example due to an emergency situation, fire, flood, public transport strikes etc), parents/carers, as well as students, will be notified via COMPASS portal about the disruption to enable them to travel home safely.
- All students travelling on any school bus service will abide by the rules set out below:

Bus Rules:

- Remain well clear of moving buses.
- Do not attempt to leave or enter a moving bus.
- Keep all parts of body and other objects inside bus at all times.
- Remain seated until the bus is parked.
- Students crossing the road after leaving a bus, do so at the rear of the bus.
- Students must exit the bus at the designated bus stop.
- Students must follow all directions given by the bus driver and supervising staff.
- All students will display courtesy, consideration, and respect for others whenever they are using any bus service.
- Consequences for misbehaviour while traveling on a bus will be consistent with the Student Engagement Policy and may lead to suspension from using the bus service.

- Buses will depart at their scheduled time.
- Only approved travelers should use the bus. Buses will not be overloaded, and seatbelts will be used if available.
- When a student arrives at school on the school bus, they must remain within the school grounds.
- No student is to leave the school grounds once the bus drops them off.

POLICY REVIEW AND APPROVAL

Policy last reviewed	11/08/2026
Approved by	Principal
This policy was ratified by the College Council of Wallan Secondary College	18.08.2026
Next scheduled review date	11/08/2027